



NORTH EAST UNIVERSITY BANGLADESH

Application form for unofficial Transcript of Academic Records

To
The Controller of Examinations
North East University Bangladesh
Telihaor, Sheikhghat, Sylhet

Sir

I would be thankful to you if you kindly issue me an unofficial Transcript of Academic Records.

1. Name (In Block Letters): _____

2. Registration Number: _____ 3. Credit Completed: _____

4. Department: _____ 5. Program: _____

6. Last Registration: Spring/Summer/Fall - 20 _____ 7. Contact No: _____

Date & Signature of the Student

Note:

1. Any kind of overwriting and erasing is expected to avoidable.
2. A fee of Tk. **500/- (Five Hundred Only)** for unofficial copy of Transcript of Academic Records should be realized and attach the receipt with this form.
3. Students should submit this form to Office of the Controller of Exams after receiving clearance from accounts

Clearance of the Accounts Office

Seal & Signature of the Accounts Office

Received the unofficial copy of Transcript without any sign of alteration, temper or erasure.

Signature of the Receipt Student with Date

☉ Remarks :